



ELECTRICAL SERVICE ORDER FORM

Event Contract # _____

(office use only)

Mail to : SMG managed Albuquerque Convention Center
 Attention: Electrical/Finance Division
 401 2nd Street NW
 Albuquerque, NM 87102
EOrders@albuquerquecc.com



Private Management for Public Facilities

Phone: (505) 573-0758 Fax: (866)434-5427

| STANDARD ELECTRICAL DROPS | | | | |
|---------------------------|---------------------------------|--------------------|------------|--------|
| Quantity | Description | 5 day Advance Rate | Floor Rate | Amount |
| SINGLE PHASE 120V | | | | |
| | up to 20 Amps Single Phase 120V | \$ 99.00 | \$ 125.50 | |
| SINGLE PHASE 208V | | | | |
| | 20 Amps Single Phase 208V | \$ 145.50 | \$ 172.00 | |
| | 30 Amps Single Phase 208V | \$ 192.50 | \$ 219.00 | |
| | 40 Amps Single Phase 208V | \$ 239.00 | \$ 265.50 | |
| | 50 Amps Single Phase 208V | \$ 285.00 | \$ 311.50 | |
| | 60 Amps Single Phase 208V | \$ 333.00 | \$ 359.50 | |
| | 70 Amps Single Phase 208V | \$ 377.50 | \$ 404.00 | |
| | 100 Amps Single Phase 208V | \$ 518.00 | \$ 544.50 | |
| THREE PHASE 208V | | | | |
| | 20 Amps Three Phase 208V | \$ 192.50 | \$ 219.00 | |
| | 30 Amps Three Phase 208V | \$ 262.50 | \$ 289.00 | |
| | 40 Amps Three Phase 208V | \$ 333.00 | \$ 359.50 | |
| | 50 Amps Three Phase 208V | \$ 403.00 | \$ 429.00 | |
| | 60 Amps Three Phase 208V | \$ 472.50 | \$ 499.00 | |
| | 70 Amps Three Phase 208V | \$ 542.50 | \$ 569.00 | |
| | 100 Amps Three Phase 208V | \$ 751.00 | \$ 777.00 | |
| RENTAL ITEMS | | | | |
| Quantity | Description | Price | | Amount |
| | Extension Cords | \$ 18.00 | | |
| | Power Strip (15 amp) | \$ 18.00 | | |
| CUSTOM ELECTRICAL WORK* | | | | |
| Quantity | Description | Hourly Rate | | Amount |
| | On floor Electrician | \$ 48.00 | | |
| | Evening/Weekends/Holidays | \$ 72.00 | | |
| Total | | | | \$ - |
| Tax 7.3125% | | | | \$ - |
| Total Due | | | | \$ - |

* Custom electrical setups, other than those listed above, are billed in 1/2 hour increments.

PAYMENT IN FULL MUST BE RENDERED BEFORE SERVICE IS CONNECTED

Please Type or Print Legibly

Date of Order: _____
 Name of Event : _____
 Date of Event: _____
 Booth #: _____
 Exhibit Name: _____
 Contact Name: _____
 Phone Number: _____
 E-mail: _____

SPECIAL INSTRUCTIONS

Comment: _____

Service will be brought to the rear of the booth in the most convenient manner, unless otherwise indicated below.

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NEMA Configuration: _____
 Direct Connection Wire Required: Yes _____
 Type: 3 wire _____ 4 wire _____ 5 wire _____

Three Phase 480V service available.

Under no circumstances shall anyone other than the "House Electrician" make electrical connections to the facility's electrical system.

Convention Center Staff are only responsible for primary power.

Refunds/Claims will not be considered unless filed by exhibitor three (3) days prior to start of show.

All Exhibitor supplied extensions cords must be UL rated and meet facility standards.

Form of Payment:
 Enclosed is my check or money order made payable to: SMG - Albuquerque Convention Center

American Exp Visa Master Card CC# _____ CVV# _____

Name on Card: _____ Exp.Date _____

Address: _____ City _____ ST _____ Zip _____

I authorize SMG – Albuquerque Convention Center to charge my credit card for services listed.

Authorize Signature _____